

PUBLIC MANAGEMENT, CERTIFICATE IN (POST- BACCALAUREATE GRADUATE CERTIFICATE)

Program goal

The graduate certificate in public management is a program designed to enable practitioners in government and nonprofit organizations to acquire knowledge and skills in public administration without pursuing a full master's degree.

Student learning outcomes

1. Students will participate in and contribute to the policy process.
2. Students will lead and manage in public governance.
3. Students will articulate and apply a public service perspective.

VCU Graduate Bulletin, VCU Graduate School and general academic policies and regulations for all graduate students in all graduate programs

The VCU Graduate Bulletin website documents the official admission and academic rules and regulations that govern graduate education for all graduate programs at the university. These policies are established by the graduate faculty of the university through their elected representatives to the University Graduate Council.

It is the responsibility of all graduate students, both on- and off-campus, to be familiar with the VCU Graduate Bulletin as well as the Graduate School website (<http://www.graduate.vcu.edu>) and academic regulations in individual school and department publications and on program websites. However, in all cases, the official policies and procedures of the University Graduate Council, as published on the VCU Graduate Bulletin and Graduate School websites, take precedence over individual program policies and guidelines.

Visit the [academic regulations section for additional information on academic regulations for graduate students](http://bulletin.vcu.edu/academic-regs). (<http://bulletin.vcu.edu/academic-regs>)

Degree candidacy requirements

A graduate student admitted to a program or concentration requiring a final research project, work of art, thesis or dissertation, must qualify for continuing master's or doctoral status according to the degree candidacy requirements of the student's graduate program. Admission to degree candidacy, if applicable, is a formal statement by the graduate student's faculty regarding the student's academic achievements and the student's readiness to proceed to the final research phase of the degree program.

Graduate students and program directors should refer to the following degree candidacy policy as published in the VCU Graduate Bulletin for complete information and instructions.

Visit the [academic regulations section for additional information on degree candidacy requirements](http://bulletin.vcu.edu/academic-regs/grad/candidacy). (<http://bulletin.vcu.edu/academic-regs/grad/candidacy>)

Graduation requirements

As graduate students approach the end of their academic programs and the final semester of matriculation, they must make formal application to graduate. No degrees will be conferred until the application to graduate has been finalized.

Graduate students and program directors should refer to the following graduation requirements as published in the Graduate Bulletin for a complete list of instructions and a graduation checklist.

Visit the [academic regulations section for additional information on graduation requirements](http://bulletin.vcu.edu/academic-regs/grad/graduation-info). (<http://bulletin.vcu.edu/academic-regs/grad/graduation-info>)

Apply online at graduate.admissions.vcu.edu (<http://www.graduate.admissions.vcu.edu>).

Admission requirements

Degree:	Semester(s) of entry:	Deadline dates:	Test requirements:
Certificate	Fall	Apr 1 (Mar 1 for financial aid)	
	Spring	Oct 1	

Special requirements

- Students who achieve a minimum GPA of 3.6 in certificate course work in the L. Douglas Wilder School of Government and Public Affairs are eligible to apply to the Master of Public Administration program, provided they do so before the completion of the certificate. The student must still formally apply and be admitted to the M.P.A. program. A 3.6 GPA in certificate work does not guarantee admission to the M.P.A. program.

In addition to the general admission requirements of the VCU Graduate School (<http://bulletin.vcu.edu/graduate/study/admission-graduate-study/admission-requirements>), admission to the certificate program requires the same procedure in applying to the M.P.A., except that a standardized examination is not required.

Degree requirements

In addition to general VCU Graduate School graduation requirements (<http://bulletin.vcu.edu/academic-regs/grad/graduation-info>), the certificate requires a total of 18 hours of graduate credit hours involving a mix of required and elective courses. The courses are the same as those offered to M.P.A. students.

Curriculum requirements

Required courses

Course	Title	Hours
PADM 601	Principles of Public Administration	3
PADM 607	Public Human Resource Management	3
PADM 609	Financial Management in Government	3
Total Hours		9

Electives

Course	Title	Hours
Select three elective courses from the following:		
PADM 583	Effective Managerial Communications	9

PADM 584	Planned Organizational Change
PADM 585	Power, Influence and Organizational Competence
PADM 591	Topic Seminar
PADM 602	Public Administration Theory
PADM 603	Politics and Economics
PADM 604	Comparative Public Institutions
PADM/SOCY 605	Survey Research Methods
PADM 606	Government Management Models
PADM 621	Organizational Behavior and Management in Government
PADM 622	Public Sector Budgeting
PADM/GVPA/CRJS/URSP 623	Research Methods for Government and Public Affairs
PADM 624	Quantitative Methods for Public Administration (PADM 623 is a prerequisite for PADM 624)
PADM/GVPA 625	Public Policy Analysis
PADM 626	Intergovernmental Relations
PADM 627	Workshop in Policy Analysis and Evaluation
PADM/ENVS 628	Environmental Policy and Administration
PADM/URSP 630	Strategic Planning and Management in the Public Sector
PADM 637	Organic Human Resources Management
PADM 642	Grants Management
PADM 650	Principles of Nonprofit Management
PADM 652	Administrative Law
PADM 654	Program Design and Evaluation in the Nonprofit Sector
PADM 656	Fund Development for the Nonprofit Sector
PADM 657	Nonprofit Advocacy and Government Relations
PADM 659	Financial Management for Nonprofit Organizations
PADM 660	Community Power Dynamics
PADM 661	Nonprofit Law, Governance and Ethics
PADM 662	Advanced Topics in Revenue and Taxation
PADM 664	Local Government Administration
PADM 675	Comparative Public Administration
PADM 680	Executive Leadership Seminar
PADM 681	Governmental Administrative Decision-making Processes
PADM 682	Advanced Public Human Resources Management
PADM/PHIL/GVPA 683	Administrative Ethics
PADM 689	Seminar in Public Administration: Integration of Theory and Practice
PADM 691	Topics in Public Administration

Other courses from elsewhere in the Wilder School or elsewhere in the university (with approval from the program chair)

Total Hours 9

The minimum total of graduate credit hours required for this certificate is 18.

Graduate program director

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Program website: wilder.vcu.edu/academic/certificate/public.html
(<http://wilder.vcu.edu/academic/certificate/public.html>)