The final semester of matriculation, they must make formal application to

Graduation requirements
As graduate students approach the end of their academic programs and
the final semester of matriculation, they must make formal application to

Graduation requirements
As graduate students approach the end of their academic programs and

graduation. No degrees will be conferred until the application to graduate
has been finalized.

Graduate students and program directors should refer to the following
graduation requirements as published in the Graduate Bulletin for a
complete list of instructions and a graduation checklist.

Visit the academic regulations section for additional information on
graduation requirements. (http://bulletin.vcu.edu/academic-regps/grad/
graduation-info/)

Apply online today. (https://www.vcu.edu/admissions/apply/graduate/)

Admission requirements

<table>
<thead>
<tr>
<th>Degree</th>
<th>Semester(s) of entry</th>
<th>Deadline dates</th>
<th>Test requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate</td>
<td>Fall</td>
<td>Jul 1</td>
<td></td>
</tr>
<tr>
<td>Certificate</td>
<td>Spring</td>
<td>Dec 1</td>
<td></td>
</tr>
</tbody>
</table>

In addition to the general admission requirements of the VCU Graduate
School (http://bulletin.vcu.edu/graduate/study/admission-graduate-
study/admission-requirements/), the following requirements represent
the minimum acceptable standards for admission:

- Undergraduate exposure to history and humanities courses
- A GPA indicative of the ability to successfully complete a graduate
  program
- Three letters of recommendation from persons qualified to provide
  information concerning the applicant's probable success in graduate
  school
- Submission of a written statement of intent, indicating why the
  applicant wishes to pursue a graduate certificate in history

Three graduate-level transfer credits will be accepted toward the
certificate with the department's approval.

Degree requirements
The certificate consists of 15 credit hours, to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIST 651</td>
<td>Public History: Theory and Practice</td>
<td>3</td>
</tr>
<tr>
<td>HIST 693</td>
<td>Internship in History</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>ARTH 621</td>
<td>Historical Preservation and Architectural History ¹</td>
<td></td>
</tr>
<tr>
<td>or URSP 517</td>
<td>Historic Preservation in Planning</td>
<td></td>
</tr>
<tr>
<td>ARTH 681</td>
<td>Museums and Communities ¹</td>
<td></td>
</tr>
<tr>
<td>ARTH 682</td>
<td>The Museum as Educational Institution ¹</td>
<td></td>
</tr>
<tr>
<td>ARTH 683</td>
<td>Museum Collections ¹</td>
<td></td>
</tr>
<tr>
<td>ARTH 684</td>
<td>Curating Museum Exhibitions ¹</td>
<td></td>
</tr>
<tr>
<td>HIST 623</td>
<td>Readings in Virginia and Southern History</td>
<td></td>
</tr>
<tr>
<td>HIST 652</td>
<td>Documentary Editing and Scholarly Publishing</td>
<td></td>
</tr>
<tr>
<td>HIST 653</td>
<td>American Material Culture</td>
<td></td>
</tr>
<tr>
<td>HIST 654</td>
<td>Oral History: Theory and Practice</td>
<td></td>
</tr>
<tr>
<td>HIST 655</td>
<td>Digital History</td>
<td></td>
</tr>
</tbody>
</table>

Graduation requirements
As graduate students approach the end of their academic programs and
the final semester of matriculation, they must make formal application to

Graduation requirements
As graduate students approach the end of their academic programs and

1

Program goals
The Certificate in Public History draws on faculty expertise and the
wealth of historical resources available in the Richmond area to prepare
students for professional work in the field of public history. Public
history can be defined as the practice of history outside the classroom,
exemplified by the work of archivists, museum curators, historical
guides, historic preservationists, editors, publishers, administrators
and digital media specialists. Accordingly, pursuit of this certificate
builds theoretical and methodological knowledge as well as hands-on
experience to provide students an entry into the field.

At any time, students in the certificate program may apply for admission
into the Master of Arts in History program and, if accepted, may transfer
the certificate credits toward partial fulfillment of the master's degree
requirements. Conversely, students currently enrolled in the Master of
Arts in History program may fulfill this certificate's requirements as part
of their degree.

Student learning outcomes
Graduates of the program will:

- Apply to project development the concept of “shared authority” with
  which public historians engage their various audiences
- Apply the processes and methodologies historians use to study the
  past
- Present historical interpretations effectively in different formats
- Work collaboratively in a professional setting

VCU Graduate Bulletin, VCU Graduate School
and general academic policies and regulations
for all graduate students in all graduate
programs
The VCU Graduate Bulletin website documents the official admission and
academic rules and regulations that govern graduate education for all
graduate programs at the university. These policies are established by the
graduate faculty of the university through their elected representatives to
the University Graduate Council.

It is the responsibility of all graduate students, both on- and off-
campus, to be familiar with the VCU Graduate Bulletin as well as the
Graduate School website (http://www.graduate.vcu.edu/) and academic
regulations in individual school and department publications and
on program websites. However, in all cases, the official policies and
procedures of the University Graduate Council, as published on the VCU
Graduate Bulletin and Graduate School websites, take precedence over
individual program policies and guidelines.

Visit the academic regulations section for additional information on
academic regulations for graduate students. (http://bulletin.vcu.edu/
academic-regps/)

Graduation requirements
As graduate students approach the end of their academic programs and
the final semester of matriculation, they must make formal application to
Public History, Certificate in (Graduate certificate)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 656</td>
<td>Museums, Cultures and Communities: Historical Perspectives</td>
</tr>
<tr>
<td>HIST 657</td>
<td>Controversy in Public History</td>
</tr>
<tr>
<td>HIST 691</td>
<td>Special Topics in History (when topic involves public history)</td>
</tr>
<tr>
<td>HIST 693</td>
<td>Internship in History</td>
</tr>
<tr>
<td>PADM 650</td>
<td>Principles of Nonprofit Management</td>
</tr>
<tr>
<td>URSP 647</td>
<td>Adaptive Reuse of Buildings</td>
</tr>
</tbody>
</table>

Total Hours 15

1

No more than six credits may be taken from these non-history (HIST) courses.

2

An additional three credits may be taken in this required course for a maximum of six credits in HIST 693.

The minimum number of graduate credit hours required for this certificate is 15.

Contact
Emilie E. Raymond, Ph.D.
Professor and graduate program director
eeraymond@vcu.edu
(804) 828-1635

Program website: history.vcu.edu (http://history.vcu.edu/)