

# ONLINE TEACHING FOR K-12 EDUCATORS, CERTIFICATE IN (POST-BACCALAUREATE GRADUATE CERTIFICATE)

**Note: Admission to this program is temporarily suspended.**

## Program goals

The post-baccalaureate graduate Certificate in Online Teaching for K-12 Educators is a 17-credit-hour certificate designed to prepare candidates to develop and facilitate effective online instruction in K-12 environments. The goals for the certificate are to:

1. Expand on participants' current teaching expertise in instructional strategies, curriculum design, and assessment and evaluation to adapt to fully online and hybrid teaching environments
2. Foster the development of instructional leaders who can model and articulate best practices in online teaching within K-12 environments

## Student learning outcomes

1. Demonstrate effective electronic communication methods for instruction in the K-12 environment
2. Reflect on current research and standards for online/blended course design/facilitation and articulate a personal philosophy of practice in these areas
3. Demonstrate effective virtual systematic instructional design through the development of a virtual learning environment
4. Demonstrate effective facilitation of virtual instruction, including employment of techniques to encourage discussion, development of policies and procedures for digital communications and online conflict moderation, and use of effective virtual tools to improve learning
5. Demonstrate knowledge of effective strategies for assessment and evaluations in online environments through the development of rubrics and alternative assessment tools
6. Demonstrate knowledge of TPACK framework in designing instruction with appropriate virtual tools
7. Demonstrate knowledge of online time and course management through the development of policies and procedures to assist online learners with these issues and the development of appropriate materials that reflect effective time and course management by the course facilitator

## VCU Graduate Bulletin, VCU Graduate School and general academic policies and regulations for all graduate students in all graduate programs

The VCU Graduate Bulletin website documents the official admission and academic rules and regulations that govern graduate education for all graduate programs at the university. These policies are established by the graduate faculty of the university through their elected representatives to the University Graduate Council.

It is the responsibility of all graduate students, both on- and off-campus, to be familiar with the VCU Graduate Bulletin as well as the

Graduate School website (<http://www.graduate.vcu.edu/>) and academic regulations in individual school and department publications and on program websites. However, in all cases, the official policies and procedures of the University Graduate Council, as published on the VCU Graduate Bulletin and Graduate School websites, take precedence over individual program policies and guidelines.

**Visit the academic regulations section** for additional information on academic regulations for graduate students. (<http://bulletin.vcu.edu/academic-regs/>)

## Graduation requirements

As graduate students approach the end of their academic programs and the final semester of matriculation, they must make formal application to graduate. No degrees will be conferred until the application to graduate has been finalized.

Graduate students and program directors should refer to the following graduation requirements as published in the Graduate Bulletin for a complete list of instructions and a graduation checklist.

**Visit the academic regulations section** for additional information on graduation requirements. (<http://bulletin.vcu.edu/academic-regs/grad/graduation-info/>)

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## Admission requirements

Degree:	Semester(s) of entry:	Deadline dates:	Test requirements:
Certificate	Fall	Feb 1	
	Spring	Oct 1	
	Summer	Feb 1	

Applicants must meet all general admission requirements of the VCU Graduate School (<http://bulletin.vcu.edu/graduate/study/admission-graduate-study/admission-requirements/>).

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## Degree requirements

In addition to general VCU Graduate School graduation requirements (<http://bulletin.vcu.edu/academic-regs/grad/graduation-info/>), students are required to complete a 21-month curriculum of online courses as well as course development and facilitation practica.

## Curriculum requirements

Course	Title	Hours
TEDU 662	Foundations of Online Teaching	3
TEDU 663	Facilitating Digital Communication	3
TEDU 664	Instructional Design of Online Environments	2
TEDU 665	Assessment and Evaluation in Online Environments	1
TEDU 666	Content Focus Workshop	1
TEDU 667	Course Development Practicum	3
TEDU 668	Time and Course Management for Online Learning	1

TEDU 669	Online Course Facilitation Practicum	3
Total Hours		17

**The minimum total of graduate credit hours required for this certificate is 17.**

**Contact**

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